

This Duke of Edinburgh's Award (NSW Division) Coordinator Resource is to be used as a GUIDE ONLY. Given the nature of The Award and its broad scope, NSW Communities – Sport and Recreation cannot provide specific resources to meet the needs of each Participant, Assessor, Supervisor and Register Operator. It is not intended for this resource to be prescriptive and Registered Operators, Supervisors and Assessors must develop their own materials to match their needs. NSW Communities – Sport and Recreation will not be held liable or responsible for any loss, damage or other inconvenience caused as a result of the Registered Operator's, Supervisors and Assessors use of these materials.

Award Leadership

This programme is designed to provide an understanding of the aims and conditions of the Duke of Edinburgh's Award, and to gain practical experience in running the Award.

The following syllabus is an example of that required for a Gold Award but it may be adjusted for Bronze and Silver participants.

All participants are expected to demonstrate a level of effort and dedication relevant to the Award being attempted.

Training

Training, of at least 20 hours duration, may take the form of single training sessions, or be combined with a residential weekend or a one-day course. The following points should be covered:

- 1 A briefing session on the Award as a whole - its aim and content
- 2 The leisure time needs of young people and how these are provided for through the Award
- 3 Overall organisation of the Award - Award Offices, Registered Operators, Award Committees
- 4 Organisation of the Award within a unit
- 5 A detailed look at the sections of the Award
- 6 Specialist training in instructing, or co-ordinating an activity, or activities within a Section
- 7 The theory and practice of assessment
- 8 Familiarity with the facilities and opportunities available to participants in the area
- 9 Prepare an introductory talk for potential participants
- 10 Show how the aims of the Award are achieved in practice
- 11 Draw up a programme of training for an Expedition on foot, indicating estimated time involved, sources of assistance and approximate cost to the individual and the group

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Practical Service

For part of the required Service period, participants should be involved in the organisation of the Award with a group. Such service must include at least two of the following:

- 1 Arranging a course from one of the Sections showing provision of instructors, arrangement of assessments, finance arrangements
- 2 Assisting, after receiving appropriate training, in the instruction of Award entrants in one or more activities
- 3 Assisting with the assessment of participants
- 4 Compiling and maintaining records of all participants in a group

Assessment

For assessment purposes notes should be kept, along with a diary showing dates and details of practical service, plus a report on the training exercise. It should show an understanding of the philosophical and educational values of each section of the Award. The assessment should be undertaken by the Co-ordinator of the Registered Operator.